



AmeriCorps Summer VISTA, Dedham, MA

Organization Overview

Horizons at Dedham Country Day School (DCD) is an award-winning program that helps build brighter futures for low-income children in the Greater Boston area. Modeled after the national Horizons Student Enrichment Program, Horizons' intensive six-week summer program is designed to prevent summer decline in academic performance and close the opportunity and achievement gaps. Working in partnership with Horizons families, sending schools in Dedham and Boston, and the host school, Horizons at DCD is committed to developing the whole child and offers activities that promote higher-level thinking and perspective, leadership development and boost self-efficacy – all while raising student aspirations and expectations for their lives. For more information about Horizons, please visit www.horizonsgreaterboston.org.

Position Summary

Horizons at DCD is looking for a motivated, committed individual who is passionate about making a difference and receiving higher than entry-level responsibilities. The candidate should have some volunteer/professional experience as well as the desire to take on responsibilities that will challenge themselves and make an impact on the Greater Boston community. The AmeriCorps VISTA position and the individual will work directly with the Executive Director and Program Director of the Horizons at Dedham Country Day School's program.

Position Hours

This is a full time, seasonal position beginning **June 03th 2019 and concluding on August 09th 2019.**

AmeriCorps VISTA responsibilities during the school year:

The Horizons AmeriCorps member will be a valued member of the team with responsibilities that are critical to ensuring success of the program during the summer of 2019 and beyond. The AmeriCorps member will help communicate the Horizons story by:

- Capturing pictures and video of classroom and enrichment activities, swimming and field experiences
- Uploading and organizing those pictures/videos to be utilized for summer and future communications
- Partnering with the Site Director to create and send out weekly family and donor newsletters

Additionally, the AmeriCorps member will assist with the following duties:

- Work with the Site Director to coordinate schedules with other on-site summer programs to optimize the student experience and access to outdoor space
- Assist students in the library to check-out books Lead efforts to create a safe and structured recess time

QUALIFICATIONS:

- 18 years or older
- High School Graduate/GED
- Passionate about education and social justice issues
- Thrives in small team settings
- Self-motivated and comfortable working independently
- Some volunteer/professional experience
- Knowledge of all Microsoft programs, as well as Google systems

To learn more about the VISTA program, including the many benefits, check out the VISTA website:
<https://www.nationalservice.gov/programs/amicorps/amicorpsvista>

To apply please refer to out posting on the AmeriCorps Portal:
<https://my.americorps.gov/mp/listing/viewListing.do?id=87025&fromSearch=true>

Horizons at Dedham Country Day School is an equal opportunity employer.